



Manual: Emergency Measures	Policy Number: EM-MP-01
Section: Missing Person Code Yellow	Policy Name: Missing Person Overview
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The purpose of the missing person search plan is to enhance the security of those who live at the facility by having a well thought out and documented plan of action and to increase the success of a successful search and rescue when a resident is missing.

When a resident has been away from the home area or is thought to be missing for an undue period, judgment must be used in determining the course of action to be taken in instituting the search policy.

- Have you searched the home area thoroughly?
- Have you searched the common areas thoroughly?
- Have you contacted the resident on their personal mobile device?
- Activate missing person search
 - Other home areas
 - Basement
 - PK
 - FK
 - Grounds
 - Police
- When resident is found, the search coordinator will announce that the search is cancelled, a debriefing by the emergency measures committee performed and an incident report filled with the option of an investigation being done to determine the basic cause of the resident going missing. If appropriate, the resident care plan will need to be modified with strategies to manage wandering.
- **Hoivakoti Mandatory Reporting:** A Critical Incident occurs when “Any missing resident who returns to the nursing home with an injury or any adverse change in condition regardless of the length of time the resident was missing” or “A resident who is missing from the nursing home for three hours or more.” or “A resident who is missing for less than three hours and who returns to the home with no injury or adverse change in condition. The RN is to follow the Policies: Mandatory Reporting to MOHLTC NM-S-24 and Unusual Occurrence Report NM-S-12 immediately.