



Manual: Human Resources	Policy Number: AODA-5
Section: AODA	Policy Name: Disruption Form
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## AODA – Accessibility Standards for Customer Service Disruption Form

In the event of planned or unplanned service disruptions, complete the following form to record actions taken by Finlandia Village.

1. Goods or Services that are disrupted or unavailable:
2. Reason for the disruption:
3. Anticipated duration of the disruption:
4. If applicable, other services or options that are available:
5. If applicable, companies or individuals notified to resolve service disruption:

### Notification Requirements

Required	Area	Date Completed
<input type="checkbox"/>	All entrances	
<input type="checkbox"/>	Location of service disruption	
<input type="checkbox"/>	Website	
<input type="checkbox"/>	Notified reservations	
<input type="checkbox"/>	Other:	
<input type="checkbox"/>	Other:	