

Memorandum

Finlandia Village



Finlandiakoti
 Palvelukoti
 Rivitalo Townhouses
 Majatalo
 Hoivakoti Nursing Home
 Lepokoti

To: Finlandia Board Members

From: David Munch, CEO

Date: November 25, 2015

Re: 2015/16 Board Meeting Schedule & Governance Business

For the **2015/16** year the Board will meet as per the schedule below. The meetings of the Board are held at 5:00 pm in the Voima Hall (A) meeting room on the 4th Wednesday of the month.

Board Booklets will be emailed to all (if requested a paper copy will be available for pick up) one week prior to the date of the Board meeting (with the exception of July/December).

#	Board Meeting Date	Key Governance Business
1	October 28, 2015	<i>Board Governance, AGM minutes, Insurance Renewal</i>
2	November 25, 2015	<i>HK Budget, Quarterly F/S</i>
3	December 16, 2015 (3 rd Wednesday)	<i>Christmas dinner and Board photo</i>
4	January 27, 2016	<i>Society Budget, CQI</i>
5	February 24, 2016	<i>Period ended Dec. 31 Quarterly Financial Statement</i>
6	March 23, 2016	<i>Hoivakoti AGM</i>
7	April 27, 2016	<i>Labour/Collective Agreements, CQI</i>
8	May 25, 2016	<i>Period ended March 31 Quarterly Financial Statement</i>
9	Semi-AGM May ____, 2016 @1:30pm	<i>(If necessary, no meeting held in 2014, 15)</i>
10	June 22, 2016	<i>Governance Review</i>
11	August 17, 2016 (3 rd Wednesday summer social)	<i>Period ended Jun.30 F/S, Nominating Committee, CQI</i>
12	September 21, 2016 (3 rd Wednesday)	<i>Nominating Committee, AGM updates</i>
13	AGM September 24, 2016 @1:30pm (Saturday)	<i>Updates, Minutes, By-Laws, Election, Financial Stmt. AGM Report</i>

Board Booklet composition:

Cover page, Agenda, Prior meeting minutes, HK report, Housing report, SISU report,

Donation Summary/New Members report, CEO report